

FAREHAM

BOROUGH COUNCIL

Minutes of the Appeals Committee

(to be confirmed at the next meeting)

Date: Friday, 24 July 2015

Venue: Vannes/Pulheim Room - Civic Offices, Fareham

PRESENT:

Councillor T J Howard (Chairman)

Councillor D M Whittingham (Vice-Chairman)

Councillors: P W Whittle, JP



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors G Fazackarley and N R Gregory.

2. PRESENTATION ON THE ROLE AND RESPONSIBILITIES OF THE COMMITTEE

The Committee received a presentation from the Head of Democratic Services and the Head of Personnel and ICT on the role and responsibilities of the Appeals Committee. The presentation included details of the Purpose and Functions of the Committee, Points to Note, What Happens if an Appeals Committee is called and a Summary.

RESOLVED that:-

- (a) the officers be thanked for their presentation;
- (b) it be noted that details of the presentation would be made available to all members of the Committee, including deputies, and that arrangements would be made for those members of the Committee who had been unable to attend the meeting to receive a briefing on the matter; and
- (c) copies of the Codes of Conduct booklets relating to Disciplinary and Grievance Procedures for employees of the Council be made available to members of the Committee.

(The meeting started at 10.00am
and ended at 10.41am).